



**BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**June 7, 2010**

**MINUTES FROM MAY 11, 2010 REGULAR BOARD MEETING**

Commissioner Schweers opened the meeting at 5:00 p.m.

Silent Prayer

Pledge of Allegiance

**ROLL CALL**

Commissioner Messina, Commissioner Partin, Commissioner Schweers, Commissioner Philp and Commissioner James were present.

**INTRODUCTION OF NEW EMPLOYEE**

Temporary full-time Fire Safety Inspector Scott Danielson

**EMPLOYEE RECOGNITIONS**

5 Years of Service: Firefighter Larlham, Engineer Occhipinti, and Firefighter Russell; Admin. Asst. Ramos and Engineer Whelan not present

10 Years of Service: Battalion Chief Collins

**RESOLUTION 2010-01 EMS WEEK**

*Commissioner Partin made a motion to approve Resolution 2010-01. Commissioner Messina seconded, all were in favor, motion carried.*

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**ITEMS TO BE PULLED FOR DISCUSSION**

None.

**CONSENT AGENDA**

*Commissioner Philp made a motion to approve Consent Agenda items 1-7 as presented. Commissioner James seconded, all were in favor, motion carried.*

**ADMINISTRATIVE AGENDA**

1. **ACCEPT THE AUDIT FOR FISCAL YEAR 2008/2009.** Marty Redovan of LarsonAllen LLP briefly reviewed the audit. *Commissioner Messina made a motion to accept the Audit for Fiscal Year 2008/2009. Commissioner Philp seconded, all were in favor, motion carried.*
2. **AUTHORIZE LARSON ALLEN LLP TO PERFORM THE ANNUAL FINANCIAL AUDIT FOR FISCAL YEAR ENDING 9/30/10 FOR EFR AT AN AMOUNT NOT TO EXCEED \$21,600 WHICH IS INCLUSIVE OF \$2,900 FOR THE AUDIT OF THE FIRE FIGHTERS PENSION PLAN; AUTHORIZING FIRE CHIEF TO SIGN ALL NECESSARY DOCUMENTATION TO CONSUMMATE SAID TRANSACTION.**

*Commissioner Partin made a motion to authorize Larson Allen LLP to perform the annual financial audit for FY ending 9/30/10 for EFR at an amount not to exceed \$21,600 which is inclusive of \$2,900 for the audit of the fire fighters pension plan; authorizing Fire Chief to sign all necessary documentation to consummate said transaction. Commissioner James seconded, all were in favor, motion carried.*

3. **APPROVE REVISED SOG 704 PURCHASING.** *Commissioner Messana made a motion to approve the revisions to SOG 704 Purchasing. Commissioner Partin seconded, all were in favor, motion carried.*
4. **ELIMINATE POLICY REGARDING COMPLIANCE WITH F.S. 189 (SOG 701).** *Commissioner Philp made a motion to eliminate policy regarding compliance with F.S. 189 (SOG 701). Commissioner James seconded, all were in favor, motion carried.*
5. **ACCEPT THE PHYSICAL INVENTORY AS OF SEPTEMBER 30, 2009.** *After discussion, Commissioner Partin made a motion to accept the physical inventory as of September 30, 2009. Commissioner James seconded, all were in favor, motion carried.*
6. **ADOPT RESOLUTION 2010-02 CALLING FOR AN ELECTION OF THE ESTERO FIRE RESCUE BOARD OF COMMISSIONERS.** *Commissioner Messana made a motion to adopt Resolution 2010-02. Commissioner Philp seconded, all were in favor, motion carried.*
7. **ADOPT RESOLUTION 2010-03 PROVIDING AUTHORIZATION TO THE FIRE CHIEF AND/OR DESIGNEE TO ACT AS THE ADMINISTRATOR FOR FUNDS HELD AT BANK OF AMERICA, SUNTRUST, FIFTH THIRD AND AMERICAN MOMENTUM BANKS AND PROVIDING AUTHORITY TO ACT AS LEGAL REPRESENTATIVE OF THE DISTRICT.** *Commissioner Philp made a motion to adopt Resolution 2010-03. Commissioner Partin seconded, all were in favor, motion carried.*

#### **WALK ON ITEMS**

None.

General Counsel Schoech briefly reviewed and explained the Sunshine Law (F.S. 286.011) and Public Records law (F.S. 119.011)

#### **FIRE CHIEF'S REPORT**

- June Board Meeting changed from Tuesday, June 8 to Monday, June 7 at 5:00 p.m.
- Annual FASD Conference June 8-11 – contact Admin. Assistant Poli by the end of this week if you are interested in attending
- Annual Estero Chamber Luncheon on June 24 – contact Admin. Assistant Poli if you are interested in attending
- Noted the article in FASD Newsletter as well as Florida Fire Chief's Magazine
- Pension Meeting on Wednesday, May 12 at 1:00 p.m.
- Florida Public Relations Association (FPRA) Judge's Award for 2009/2010 Budget video
- EMS Week noted locations for BP checks
- Provided update re consolidation efforts and asked if there was any different direction. Commissioner James would still like to send letter from EFR Board to San Carlos Park Board extending a helping hand during their transition. *Consensus among the Board that Commissioner James will draft a letter and provide to Chief Vanderbrook to read at the San Carlos Park Board Meeting on May 13.*

**COMMISSIONER ITEMS**

- Commissioner Philp noted the letter he was to draft to the ECCL on the Board's behalf; however Commissioner Philp determined the letter was no longer necessary after reviewing Commissioner Messina's response which had been sent previously.

*Commissioner Messina made a motion to adjourn. Commissioner Partin seconded, all were in favor, motion carried.*

Meeting adjourned at 6:47 p.m.

**Respectfully submitted,**

---

**Bruce A. Philp, Secretary-Treasurer**